

Zion Lutheran Preschool and Elementary School

COVID-19 Preparedness Plan for School Opening - Fall 2020

The following is the Zion Lutheran School Board's current plan for reopening Zion Lutheran School on August 19th. (Preschool opening September 8th.) For more information on the determination of Phases 1-5, please see the supplemental document [MI Safe Schools: Michigan's 2020-21 Return to School Roadmap](#). (linked)

Phases 1-3

Distance Learning only if in-person schooling is not permitted by the state. There will be no extra-curricular activities or sports.

Preschool - Weekly Home Activity Packets

K-2 - Packet Work supplemented with some online learning activities

3-8 - Packet Work with Online lessons through Google Classroom

- Packets designed for a 4-day work week (Monday-Thursday)
- Packets pick-up/drop-off will be Thursday evenings from 4-7 p.m. and Friday mornings from 9 a.m.-12 p.m.
- A parent or guardian will pick up packets and return completed work. Masks must be worn while in the school building.
- Pick-up/drop-off times will be coordinated through Sign-up Genius or a similar platform
- Students in grades 3-8 may check out a Chromebook from the school if necessary

Phase 4

Regular full time in-person Learning in the Zion Lutheran School facility. Apart from weekly school chapel services, students will largely be separated by classroom groups. There will be no extra-curricular activities (junior choir or handchimes) or field trips. Participation in outdoor fall sports will be determined in consultation with our athletic association and their school boards.

PPE (Personal Protective Equipment)

- Students and staff that are incapacitated and unable to remove a facial covering without assistance, or are in any way unable to medically tolerate a facial covering must not wear one. Students will be required to present a signed note from a parent before they are excused from the rules regarding facial coverings.
- Preschool students are encouraged but not required to wear a facial covering (mask, face shield, buff or similar covering for nose and mouth) at pick-up and drop off. Parents walking their preschool children into the school building and picking up students must wear a facial covering unless they are unable to medically tolerate a facial covering. Preschool students will not be required to wear facial coverings in the preschool classroom.

- All Staff, K-8 students, and any visitors to the building must wear a facial covering in the public spaces of the school, including hallways, church sanctuary, bathrooms, and the gymnasium (unless it is during recess or PE). Facial coverings will not be required when eating lunch, during recess or PE classes, or when outside. Students should bring their own facial coverings. Coverings should be washed or if disposable, replaced, daily. If a student comes to school without a facial covering, one will be provided for the day.
- Students in grades K-5 will not be required to wear facial coverings in the classroom, but will be permitted to do so.
- Students in grades 6-8 as well as school staff will be required to wear a facial covering in the classroom unless they are unable to medically tolerate one. In the classroom, personal face shields will be available to staff and 6-8 students as an option to cloth masks.

Hand Washing/Sanitizing

- HandWashing and hand Sanitizing Techniques, as well as proper Cough and SneezeTechniques (into the elbow) will be reviewed with the students on a regular basis.
- Hand sanitizing stations will be placed throughout the building and at the doorway of each classroom.
- Hand soap and sanitizer stations will be checked and refilled daily.
- There will be regularly scheduled handwashing/sanitizing for students throughout the school day.

School Supplies / Sharing

- There will be no sharing of school supplies (pencils, pens, erasers, rulers, etc.) Students must bring their own supplies or get them from the teacher.
- Every student must bring a backpack to transport supplies and books to and from school. Students must only use their own desks and lockers designated by their teacher.
- There will be no sharing of food at lunchtime.
- There will be limited sharing of manipulatives and athletic equipment. Shared items used by the students will be regularly disinfected.

Spacing, Movement and Access

- Preschool and Kindergarten students will access the building at the Southwest school entrance (near the preschool playground). If it is raining or there is other inclement weather, PreK-K students will enter at the church (circle drive) entrance.
- Students in grades 1-8 will enter the school building at the South School Entrance (playground parking lot). This entrance should also be used for families with both PreK-K and Grade 1-8 students
- Parents should avoid coming into the school building unless it is necessary.
- Throughout the day, social distancing of 4-6 feet will be encouraged and directed by the teachers.
- As much as possible, hallway traffic flow will be directed to the right, just like road traffic.

- In the classroom, tabled students (grades K-2) will be limited to three per table and not exchange places. Grades 3-8 desks will be spaced out as far as possible (4-6 feet between heads)
- For departmentalized classes, students will stay in their classrooms, and teachers will rotate.
- Teachers will walk their classes to the school entrance at the end of the day. Classrooms will have a staggered dismissal to avoid congestion at the entrance.
- Chapel buddy programs, school house teams, and all school activities will not take place during phase 4. If we do conduct hot lunches, they will be served to classes separately or in their classrooms. Recesses will be staggered by classroom.
- Rather than serve six days of school cleaning, families will be charged the cleaning fee of \$180 for the year to minimize the number of persons in the building. The school will use the funds to hire out the cleaning to a service.

Illness / Temperature Testing

- No one should enter the building if they are displaying signs of illness or feeling sick.
- Parents will be asked to verify a “typical” temperature for their child before the school year starts, as some children’s normal temperature can vary. All parents should do a daily temperature check of their child before leaving for school. If their student has a temperature of 100.4 or greater, they should not come to school.
- Students who have not had a home temperature check will be scanned on entry to the building. If the scan is 100.4 degrees or higher, they will be sent to a second station to receive another scan with a different thermometer. Any student or visitor with an indicated fever or showing other signs or symptoms of illness will not be permitted into class.
- Anyone entering the building will be subject to a random temperature check.
- All staff will have a documented temperature and personal health assessment check daily.
- TESTING POSITIVE FOR COVID-19: Any student that has had a positive COVID-19 test, or lives in a household with an individual who has tested positive, must quarantine for 14 days and then may return to school only if they have had a negative COVID-19 test from a doctor. The classroom teacher will work with the family to provide distance learning as effectively as possible during this time.

If a student tests positive for COVID-19, the school facility will be shut down for 48 hours to sanitize the school building while potentially affected areas are disinfected.

If a teacher tests positive for COVID-19, the entire school will move to distance learning for the course of the quarantine. Classes will resume after a 14 day period and negative COVID-19 test for that teacher.

Families will be notified of the presence of any clinically diagnosed cases of COVID-19 in the school. Names of affected individuals will not be shared. Special effort will be made to contact those who have been in close contact with the affected individuals so that those who have developed symptoms may be kept at home.

Phase 5

In-Person Learning in the Zion School Facility will mirror phase 4 but with these exceptions:

- Facial coverings will no longer be required, but will be encouraged in public areas.
- Temperature checks for all students will no longer be required, but parents will be encouraged to continue them at home. Any students showing illness symptoms will have a temperature check and follow the procedures identified in phase 4.
- Extra-curricular activities and field trips will be reinstated, as well as regular sports programs as determined by the school board and our athletic association. Disinfecting protocols for sports equipment, vehicles used by students for transportation, and any other necessary procedures will be continued.